

**DATE:** March 7, 2019

**FILE:** 5340-01

**TO:** Chair and Members  
Comox Valley Sewage Commission

**FROM:** Russell Dyson  
Chief Administrative Officer

Supported by Russell Dyson  
Chief Administrative Officer

***R. Dyson***

**RE: Apportionment of 2019 Sewer Requisition**

**Purpose**

The purpose of this report is to present the 2018 contributory flows under the Comox Valley Sewerage Service (CVSS) and resulting flow percentage that determines the 2019 requisition apportionment.

**Recommendation from the Chief Administrative Officer:**

For information purposes only.

**Executive Summary**

Pursuant to Bylaw No. 2541 being “Comox Valley Sewerage Service Establishment Bylaw No. 2541, 2003” the costs of the service shall be apportioned between the participating areas on the basis of the metered volume of sewage flows from each municipality relative to the total volume of combined sewage flows at the Comox Valley Water Pollution Control Centre (CVWPCC) during the previous calendar year.

For the purposes of this calculation, the total flow to the CVWPCC for the City of Courtenay and the Town of Comox in 2018 was 4,791,487 cubic meters. See Table No. 1 below for breakdown of 2018 flows.

**Table No. 1: 2018 Contributory Flows for Courtenay and Comox**

Source	Contributory Flow	Total Flow	Flow as Per Cent of Total
Courtenay	3,293,747	4,791,487	68.74 per cent
Comox	1,497,740	4,791,487	31.26 per cent

Therefore the 2019 requisition for the CVSS will be apportioned 68.74 per cent for the City of Courtenay and 31.26 per cent for the Town of Comox. Attached as Appendix A are the flows for the previous five years for the City of Courtenay and Town of Comox.

Prepared by:

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Attachment: Appendix A – “Five Year Historical Flows and Requisition Apportionment”

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**Five Year Historical Flows and Requisition Apportionment**
**2017 Flows for 2018 Requisition Apportionment**

Source	Contributory Flow	Total Flow	Flow as per cent of Total
Courtenay	3,352,626	4,864,719	68.92 per cent
Comox	1,512,093	4,864,719	31.08 per cent

**2016 Flows for 2017 Requisition Apportionment**

Source	Contributory Flow	Total Flow	Flow as per cent of Total
Courtenay	3,653,518	5,342,014	68.39 per cent
Comox	1,688,496	5,342,014	31.61 per cent

**2015 Flows for 2016 Requisition Apportionment**

Source	Contributory Flow	Total Flow	Flow as per cent of Total
Courtenay	3,298,848	4,793,194	68.82 per cent
Comox	1,494,346	4,793,194	31.18 per cent

**2014 Flows for 2015 Requisition Apportionment**

Source	Contributory Flow	Total Flow	Flow as per cent of Total
Courtenay	2,753,698	4,296,144	64.10 per cent
Comox	1,542,446	4,296,144	35.90 per cent

**2013 Flows for 2014 Requisition Apportionment**

Source	Contributory Flow	Total Flow	Flow as per cent of Total
Courtenay	2,615,814	4,028,501	64.93 per cent
Comox	1,412,687	4,028,501	35.07 per cent